

## Report for a Progress Monitoring Visit

<b>School name</b>	Windrush Valley School
<b>DfE number</b>	931/6105
<b>Address</b>	Windrush Valley School Ascott-under-Wychwood Oxfordshire OX7 6AN
<b>Head</b>	Mrs Amanda Douglas
<b>Proprietor</b>	Ingenio Education Limited
<b>Date of visit</b>	11 October 2018

## 1. Introduction

### Characteristics of the school

- 1.1 Windrush Valley School is an independent day school for boys and girls aged from 3 to 11 years. The school is owned by Ingenio Education Limited. At the time of the visit there were 69 pupils on roll. The school has 5 pupils who require support for special educational needs and/or disabilities, of whom none have a statement of special educational needs or an education, health and care plan. No pupils speak English as an additional language. The school's previous inspection was a regulatory compliance inspection in March 2018.

### Purpose of the visit

- 1.2 This was an unannounced progress monitoring visit at the request of the Department for Education (DfE) to check that the school has fully implemented the action plan submitted following the regulatory compliance inspection of March 2018.

Regulations which were the focus of the visit	Team judgements
Part 1 - Paragraph 2(1)(a); 2(1)(b)(i)	Met
Part 3 - Paragraph 7(a); 7(b); 11; 14; 16(a); 16(b)	Met
Part 4 - Paragraph 18(2)(c)(i); 18(2)(c)(iii); 18(2)(c)(iv); 18(2)(d); 18(2)(e); 18(3)	Met
Part 5 - Paragraph 25; 28(1)(a); 28(2)(b)	Met
Part 8 - Paragraph 34(1)(a); 34(1)(b); 34(1)(c)	Met
EYFS - 3.28; 3.64; 3.65	Met

## 2. Inspection findings

### Quality of education provided – curriculum [ISSR Part 1, paragraph 2(1)(a); 2(1)(b)(i)]

- 2.1 The school ensures that the curriculum is supported by appropriate written schemes of work for all subjects and that such schemes of work take into account the ages, aptitudes and needs of all pupils. Processes, including the appointment of a senior member of staff, have been put in place to ensure suitable review.

### Welfare, health and safety of pupils – safeguarding [ISSR Part 3, paragraphs 7(a) and (b)]

#### Safeguarding policy

- 2.2 The school meets the requirements.
- 2.3 The safeguarding policy and arrangements to safeguard pupils at the school follow current statutory guidance.

#### Safeguarding implementation

- 2.4 The school meets the standards.
- 2.5 Arrangements are made to safeguard and promote the welfare of pupils by means that pay due regard to current statutory guidance. The implementation of the safeguarding policy ensures listening to pupils and referral, where appropriate. Prompt action is taken, as required, if concerns are expressed about a pupil, and the school liaises readily with outside agencies. Safeguarding is efficiently and effectively managed and procedures are regularly reviewed, including a formal annual review by proprietors. Suitable arrangements are in place to deal with allegations against members of staff. Staff have appropriate levels of training, receive regular update training and have a clear understanding of safeguarding and their responsibilities. They clearly understand their safeguarding responsibilities for pupils. Staff are aware of the dangers of extremism and radicalisation, and during interviews they demonstrated a strong understanding of how to refer concerns and allegations. Staff have read and understood the latest version of Part 1 of KCSIE, and those involved in working with children have read Annex A of the same document. Pupils interviewed know who to go to in the event of concerns and state that matters will be resolved. They are aware of the need for e-safety. The staff code of conduct is appropriate and staff understand the importance of whistleblowing. Suitable arrangements are in place for the induction of new staff, which includes training in safeguarding. The designated safeguarding person and their deputy are appropriately trained, and records are kept sufficient to demonstrate when training takes place, who has been trained and when update training may be required. All required recruitment checks, including the barred list and prohibition from teaching, are completed and references obtained for all staff before they commence employment at the school.

**Welfare, health and safety of pupils – health and safety; supervision; risk assessment [ISSR Part 3, paragraph 11; 14; 16; EYFS 3.28; 3.64; 3.65]**

- 2.6 The school meets the standards and the requirements.
- 2.7 The school ensures that relevant health and safety laws are complied with by the effective implementation of the health and safety policy including record keeping and the monitoring of procedures. Two staff members have been appropriately trained in the management of procedures for fire and all staff have undertaken fire safety training. Weekly building checks are undertaken and records, including those for services, are maintained. Currently the person with overall responsibility for monitoring and reviewing these checks is an external consultant. However, the school is in the process of appointing a permanent member of staff into this role. The welfare of pupils at the school is safeguarded and promoted by the effective implementation of the risk assessment policy. Staff have undertaken training for risk assessments, including for off-site visits. Records confirm the regular risk assessment of the premises including the EYFS. Staff supervision rotas are in place for the EYFS and the rest of the school, and these include regular checks of the premises. Pupils, including those in the EYFS, are appropriately supervised and staff are suitably deployed to ensure the pupils' safety in school and during off-site visits.

**Suitability of staff, supply staff and proprietors [ISSR Part 4, paragraph 18]**

- 2.8 The school meets the standards.
- 2.9 No appointments have been made since the previous inspection. Processes are now suitably in place to ensure that the required recruitment checks are carried out on all staff before each person starts working at the school, including those on identity, the right to work in the United Kingdom and qualifications. An enhanced criminal record certificate is obtained before or as soon as possible after the start of employment, and suitable overseas checks, where applicable, are obtained before the start of employment. The single central register has been appropriately updated to include all appropriate checks on current employees.

**Premises and accommodation – maintenance and water supplies [ISSR Part 5, paragraph 25; 28(1)(a)(c);28(2)(b)]**

- 2.10 The school meets the standards.
- 2.11 The school premises and the accommodation, and facilities provided therein, are maintained to a standard such that, so far as is reasonably practicable, the health, safety and welfare of pupils is consistently ensured. Cold water supplies that are suitable for drinking are clearly marked as such and they are in a separate area from the toilet facilities.

**Quality of leadership and management [ISSR Part 8, paragraph 34]**

- 2.12 The school meets the standards.
- 2.13 Since the previous inspection the proprietor has changed and a new senior leadership team has been formed. Leaders and managers have been suitably supported by external consultants to further their understanding of the standards and their implementation. The leadership and management of the school demonstrate good skills and knowledge, and implement effective procedures in order to fulfil their responsibilities, so that the other standards are met consistently and the well-being of pupils is actively promoted.

### **3. Regulatory action points**

- 3.1 For the regulations which were the focus of this visit, the school meets all of the requirements of the Education (Independent School Standards) Regulations 2014 and requirements of the Early Years Statutory Framework, and no further action is required as a result of this visit.

## 4. Summary of evidence

### Written materials

- Safeguarding policy
- Code of conduct for staff
- Whistleblowing policy
- Curriculum policy and related schemes of work
- Health and safety policy
- Risk assessment policy
- The EYFS policy
- Information relating to educational visits including those in the EYFS
- Information relating to supervision including staff rotas
- Safe recruitment policy
- Records and correspondence relating to safeguarding
- Evidence of referrals/consultations [Children's Services, local authority designated officer (LADO), Disclosure and Barring Service (DBS) and Teaching Regulation Agency (TRA)]
- Record of safeguarding training for head and all staff
- Health and safety records
- Risk assessment records
- Single central register of appointments

### Meetings with school personnel

- Introductory meeting with head – to discuss arrangements for the day and to provide initial thoughts on areas specified as focus for the visit
- Meeting with the DSL – to discuss implementation of safeguarding policy, training and induction of new staff
- Meeting with the person responsible for carrying out staff recruitment checks – to review school's recruitment procedures, to scrutinise single central register of appointments and to check staff recruitment files
- Discussion with person responsible for health and safety, including premises and risk assessment including for off-site visits
- Meeting with teaching staff, selected by inspectors
- Meeting with four pupils selected by inspectors
- Discussion with person responsible for curriculum
- Meeting with a representative of the proprietor
- Brief feedback to the head and a representative of the proprietor

### **Activities on site**

- Further scrutiny and evaluation of implementation of policies and documentation (as detailed above)
- Tour of the school
- Meeting of inspectors